

**AFFIDAVIT OF MAILING OR HAND DELIVERING
OF NOTICE TO UNIT OWNERS**

**STATE OF FLORIDA
COUNTY OF PINELLAS**

BEFORE ME, personally appeared **Magda Hatka** and **Erika White**, who after being duly sworn, deposes and says that the **Roofing Special Assessment Wednesday May 6, 2026 @ IMPERIAL EMBASSY 2** ; was mailed or hand delivered in accordance with applicable law. The letter was mailed, or hand delivered to each unit owner at the address last furnished to the Association, as such address appears on the books of the Association. (Copy Attached)

IMPERIAL EMBASSY 2

BY: *Magda Hatka*
Magda Hatka, Community Manager

BY: *Erika White*
Erika White, Administrative Assistant

STATE OF FLORIDA
COUNTY OF PINELLAS

Sworn to and subscribed before me this **6TH day of MAY, 2026** By **Magda Hatka** as Community Association Manager and By **Erika White**, as Administrative Assistant for **IMPERIAL EMBASSY 2**; a Florida not-for-profit corporation.

Personally Known or
Produced Identification _____

Type Of Identification _____

NOTARY PUBLIC – STATE OF FLORIDA

Sign *Rita Helen Menger*

Print *RITA Helen Menger*



RITA HELEN MERGER
Commission # HH 709774
Expires October 4, 2029

IMPERIAL EMBASSY TWO

NOTICE

ROOFING SPECIAL ASSESSMENT MEETING

NOTICE IS HEREBY GIVEN that A Special Assessment Meeting of the Board of Directors of **IMPERIAL EMBASSY TWO** will be held on the following date, time and place:

DATE: Wednesday May 6, 2026

TIME: 5:00 PM

**PLACE: Ameri-Tech Community Management Partners, LLC
5434 Grand Blvd, New Port Richey, Florida 34652**

**Zoom : Join Zoom Meeting
Meeting ID: 856 0517 0281 Passcode: 756039**

This Special Assessment Meeting is for the Board to choose a roofing company to replace our roofs. The Special Assessment will be determined on which Company the Board decides to undertake this project. Payment amounts and number of payments will be determined once the company has been chosen. Another notice will be mailed to you with all the details after the meeting.

SPECIAL ASSESSMENT AGENDA

1. Roll Call to Establish Quorum of the Board
2. Proof of Notice of Meeting
3. Select Roofing Company
 - Watertight Roofing Company – Cost \$138,445
 - Roof Depot Company - Cost \$149,000
 - Dimonda Roofing Company - Cost \$137,500
4. Open Forum (limited to 3 minutes per owner)
5. Board of Directors motion to select Roofing Company
6. Board of Directors motion to approve Special Assessment amount, and payment options

Adjourn Meeting

Mailed: April 21, 2026

BY ORDER OF THE BOARD OF DIRECTORS

Magda Hatka, LCAM

Community Association Manager